

Aura Messaging

Welcome to Avaya Aura Voice Messaging. With Aura messaging telephone interface, what you hear when you call the system may change depending upon where you're calling from. See below for the possible access scenarios.

To Set up Your Mailbox [from your phone]

1. Press Message Button or dial 28888
2. >Hear "your name prompt"<
3. >Hear "Enter password followed by pound"<
4. Enter default password **2580#**
5. Follow prompts and create a new password.
6. Follow prompts and record a name greeting

Message
Button



Message
Light

To Check Your Own Mailbox

1. Press Message Button or dial 28888
2. >Hear "your name prompt"<
3. >Hear "enter your password"<
4. Enter your password, and #

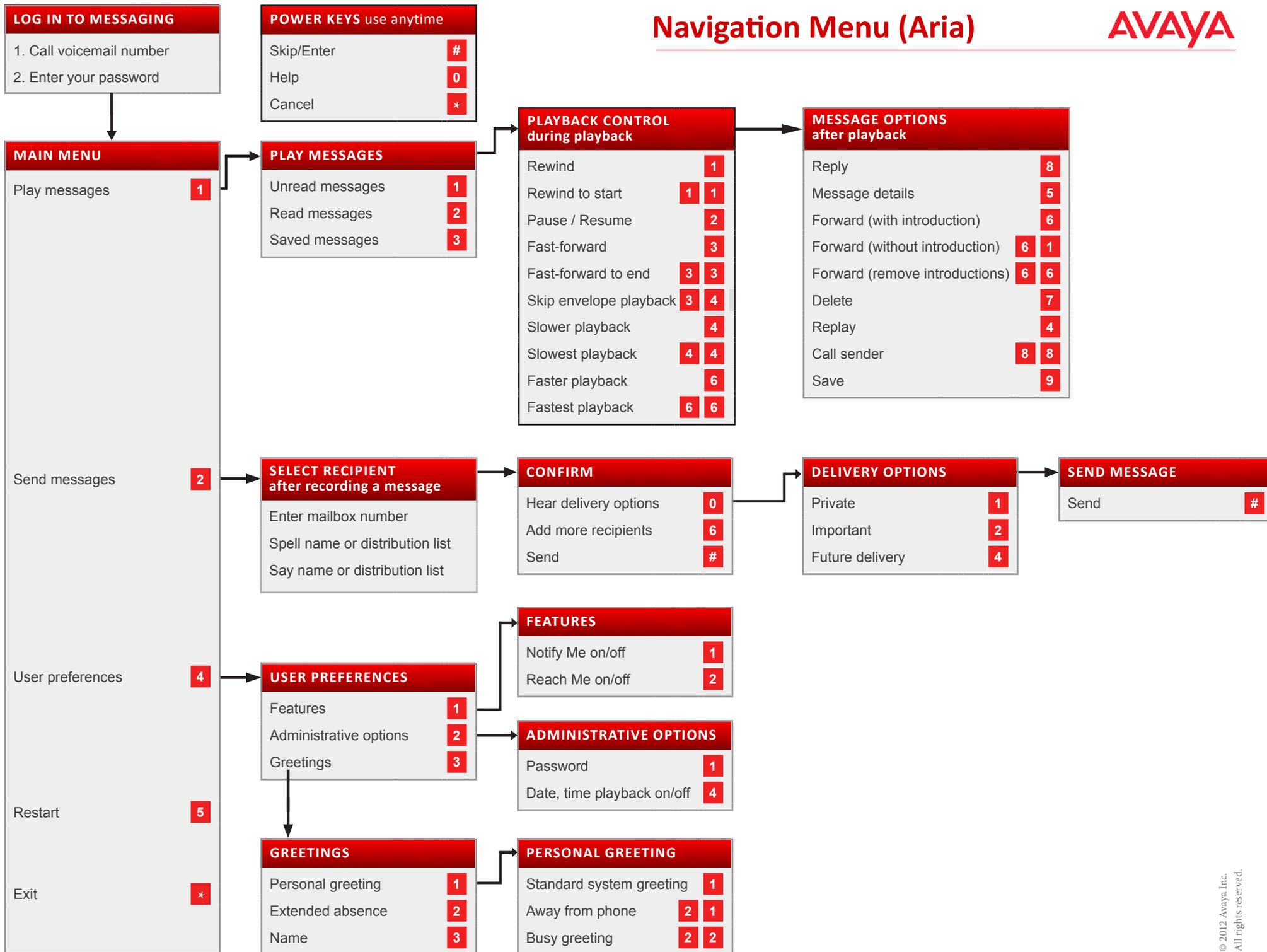
To Check a Mailbox that is Not Your Own [from your phone]

1. Press Message Button or dial 28888
2. >Hear "Welcome to Avaya Messaging"<
3. Press [***#**] star, pound to bypass your mailbox
4. >Hear "Mailbox Number Please"<
5. Dial the extension number.
6. >Hear "Enter password followed by pound"<
7. Enter your password, and #

To Check Your Mailbox [from offsite]

1. Dial external voicemail access number
➤ **[650 306-8888]**
2. >Hear "Welcome to Avaya Messaging"<
3. Press [**#**] pound
4. Dial your extension number.
5. >Hear "Enter password followed by pound"<
6. Enter your password, and #

Navigation Menu (Aria)



Some of these features may not be available in your organization. For details, contact your administrator.